



LAKE COUNTY RECORDER ON THE RECORD



Lake County Ohio Recorder—Becky Lynch

Issue - MAY 2025

RECORDER DEPT Services:

- Regular onsite Recording Services
- Recording by eRecording
- Recording by mail
- Public Records Requests
- Microfilming Backup daily
- Property Fraud Alert Program
- Ohio Housing Trust Fund Collections
- Veteran I.D Card Program
- Honor Rewards Online
- Records Digitized and Online from 1985
- Website www.LakeCountyOhioRecorder.com
- Laredo Select remote access
- Laredo Anywhere remote access
- Ava Search Engine access
- Tapestry access nationwide
- Monarch records digital streaming
- Records Rooms open from 8a-4p
- Recorder Office open 8a-4p
- Same-Day Recording Time deadline 3:45p
- Public Record Request email:
RecorderPublicRecordRequest@LakeCountyOhio.gov

440-350-2510

Lake County Recorder Main Line

May ...the road rise with you, May the wind be always at your back, May the sun shine warm upon your face, the rains fall soft upon your fields and until we meet again, May God hold you in the palm of His hand!

We celebrate the National Day of Prayer on May 1st, to thank the Good Lord for all our blessings! *Nurses Week* starts on *May 6th*, congratulate our wonderful nurses! We give a special mention for our beautiful daughter Kelly! We are so glad that she keeps our family thinking healthy at least, even if we don't always eat that way! *Mom's Day* is Sunday *May 11th*—God Bless our amazing Moms! All those in Heaven and here with us, their kindest, sweetest, forever unconditional love has made us who we are. Thank you MOM!



Armed Forces Day is *May 17th* (third Saturday in May) a day to pay tribute to men and women who serve the United States armed forces. *Memorial Day* is the last Monday in May on *May 26th* Honoring all U.S. Military personnel who died in service to our country.

The Recorder's Office is in continued modernization mode as you will see much activity in Records Room A this week and next week, with our professional scan team of Chris, Michael and Jimmy from US Imaging. They are digitizing the Recorder Office paper records dating back to 1980 with their state of the art equipment. This will mean that your access to the Recorder public records is improved, enhanced and expanded for you and the important work that is entrusted to our Real Estate professionals as they are constantly making great things happen in Lake County! *Have a super May!*



Have a super May!

-Recorder Becky Lynch

A note on this law and that \$20 that dings us on recordings; Standardization brings several benefits to multiple offices, parties in a transaction and the Official Public Record. The large top margin allows for approval stamps, the font size for readability, other sizing for scanning and digitizing. All these guidelines contribute to the validation of the Official RECORD created when your document is recorded.

**Standard Recording Guidelines
Ohio Revised Code §317.114**

- Computer font size **at least** 10 point
- Minimum paper size – 8.5 x 11 inches
- Maximum paper size – 8.5 x 14 inches
- Black or Blue ink ONLY
- No use of highlighting
- Side & bottom Margins 1 inch each page
- Top Margin 3 inches on the first page
- Remaining pages 1.5 inch Top Margin

The goal is document standardization. We accept documents which do not conform. A fee of \$20.00 in addition to standard fees will apply. This Law does **not** apply to documents from a Court or Taxing Auth., Plats, DD214's, State or Federal document, or any document prior to July 1, 2009.

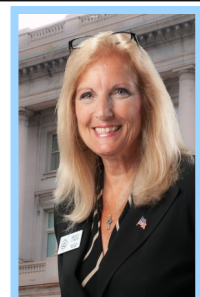
June

WHAT'S UP NEXT MONTH?

- June 6: 1944: D-Day WW2
- June 14: 1775: U.S. Army Birthday
- June 14: 1777: Flag Day
- June 15: Fathers Day
- June 17: 1775: Battle of Bunker Hill
- June 19: Juneteenth
- June 20: First Day of Summer



Lake County Ohio Recorder Office
Administration Bldg. C • 105 Main Street Painesville Ohio 44077
Ph: 440-350-2510 • www.LakeCountyOhioRecorder.com
Recorder Public Record Request Email:
RecorderPublicRecordRequest@LakeCountyOhio.gov



Becky Lynch, Recorder