



LAKE COUNTY RECORDER ON THE RECORD

Lake County Ohio Recorder—Becky Lynch

Issue: February 2025

RECORDER DEPT Services:

- Regular Recording Services
- Recording by eRecording*
- Recording by Regular mail
- Public Records Requests
- Microfilming Backup daily
- Property Fraud Alert Program
- Ohio Housing Trust Fund Collections
- Veteran I.D Card Program
- Honor Rewards Online
- Index of Records Info Online Index from 1986
- Record Images Online from Oct. 1990
- Website www.LakeCountyOhioRecorder.com
- Laredo Select remote access
- Laredo Anywhere remote access
- Ava Search Engine access
- Tapestry access nationwide
- Monarch records digital streaming
- Records Room open from 8a-4p
- Recorder Office open 8a-4p
- Same-Day Recording Courtesy-Time 3:45p
- Public Record Request email: RecorderPublicRecordRequest@LakeCountyOhio.gov

440-350-2510

Lake County Recorder Main Line

March

What's Up next month?

- March 4th: Mardi Gras
- March 5th: Ash Wednesday
- March 9th: Daylight Savings
- March 16th: James Madison
- March 17th: St. Patrick's Day
- March 20th: 1st Day of Spring

February

Happy February already! Happy Birthday to our USA Presidents on Monday February 17th! Our office will be closed to celebrate! President Reagan was born on Feb. 6th, President Lincoln on Feb. 12th and President Washington on Feb. 22nd (Happy Heavenly Birthday to my Mom too!).

Also, this year our sweet Valentines Day falls on a Friday! Long weekend getaway (flowers and chocolates) anyone?

Additionally on February 14th the Recorder Fees will be changing. We have informed everyone by press release, posting flyers, sending emails, and customer contacts so I hope the word is out and we will have a very nice, sweet and normal day for our Recorder Office

Reference: O.R.C. 317.32
REMINDER—Valentine's Day Fee Changes
February 14, 2025

New Recording Fee:
(first two pages)
\$39.00

Recorder System Copy Fee:
(per page)
\$2.00*

Lake County Recording Fees:
Per O.R.C. 317.32(A)(1)(b)&(A)(3)
Recording fees are changing from \$34.00 to \$39.00, a per document increase of \$5.00 for the Document Preservation Surcharge.

Lake County Copy Fees:
Per O.R.C. 317.32(H)
electronic transmission of a document is \$2.00 per page.

***Public Copy Machines:**
Public Copy Machines are available for customers to make paper copies from the Record Books.
Cost: \$0.25



on Valentines Day this year!

Listed on the sidebar of our newsletter each month is a box which shows our services. Recently one of them, Property Fraud Alert, got an extra boost from the Council On Aging with a feature in their BRIDGE quarterly newspaper. Over the last few weeks, we have enjoyed helping many Seniors who have called in to ask about our Property Fraud Alert program. The PFA is growing in popularity for our Lake County property owners! This alert will inform you of Recording activity. If a land document is filed in your name and you are registered with PFA, you will receive notification of this activity. It's a good monitor to have in place. Thank you to Joseph Tomsick, and all the fine people at Lake County Council On Aging for helping us get this valuable information to our Seniors! Happy February 2025!

NOTICE OF LAKE COUNTY OHIO FEE CHANGES (ORC 317.32)
FEBRUARY 14, 2025: RECORDING FEES: \$39.00/COPY FEES: \$2.00 PER PAGE



"February 14th the Recording Fees will be changing"

-Recorder Becky Lynch

A note on this law and that \$20 that dings us on recordings; Standardization brings several benefits to multiple offices, parties in a transaction and the Official Public Record. The large top margin allows for approval stamps, the font size for readability, other sizing for scanning and digitizing. All these guidelines contribute to the validation of the Official RECORD created when your document is recorded.

Standard Recording Guidelines
Ohio Revised Code §317.114

- Computer font size **at least** 10 point
- Minimum paper size – 8.5 x11 inches
- Maximum paper size – 8.5 x14 inches
- Black or Blue ink ONLY
- No use of highlighting
- Side & bottom Margins 1 inch each page
- Top Margin 3 inches on the first page
- Remaining pages 1.5 inch Top Margin

The goal is document standardization. Recorders accept documents which do not conform. A fee of \$20.00 in addition to standard fees will apply. This Law does **not** apply to documents from a Court or Taxing Auth., Plats, DD214's, State or Federal document, or any document prior to July 1, 2009.



Becky Lynch, Recorder



Lake County Ohio Recorder Office
Administration Bldg. C • 105 Main Street Painesville Ohio 44077
Ph: 440-350-2510 • www.LakeCountyOhioRecorder.com*
Recorder Public Record Request Email:
RecorderPublicRecordRequest@LakeCountyOhio.gov