



LAKE COUNTY RECORDER ON THE RECORD

Lake County Ohio Recorder—Becky Lynch

Issue: January 2025

RECORDER DEPT Services:

- Regular onsite Recording Services
- Recording by eRecording
- Recording by mail
- Public Records Requests
- Microfilming Backup daily
- Property Fraud Alert Program
- Ohio Housing Trust Fund Collections
- Veteran I.D Card Program
- Honor Rewards Online
- Records Digitized and Online from 1985
- Website www.LakeCountyOhioRecorder.com
- Laredo Select remote access
- Laredo Anywhere remote access
- Ava Search Engine access
- Tapestry access nationwide
- Monarch records digital streaming
- Records Rooms open from 8a-4p
- Recorder Office open 8a-4p
- Same-Day Recording Time deadline 3:45p
- Public Record Request email:
RecorderPublicRecordRequest@LakeCountyOhio.gov

440-350-2510

Lake County Recorder Main Line



February

What's Up next month?

- Feb. 2: Groundhog Day
- Feb. 9: Superbowl Sunday
- Feb. 14: Valentines Day! This year it falls on FRIDAY so remember to treat your special someone with something sweet! Perhaps a long weekend getaway?
- Feb. 17: Presidents Day!



Please feed the birds!

Thank you!

January

Welcome to a brand new and very optimistic year! On Monday, January 20th we will celebrate Martin Luther King, Jr. Day! Please see our new Holiday schedule for office closures at our website www.LakeCountyOhioRecorder.com.

As we finish out the old year and are ramping up for the new one, I am happy to report that your Recorder office has achieved another exceptional and profitable year! We've succeeded in managing department expenses conservatively (based on needs not wants) and we have maintained operations profitably.

Our staff has retained 'the record' of keeping our recording turnaround time current for our customers 8 years running! And we are on-time to start the New Year!

We're looking forward to the Real Estate market being crazy good for 2025 and we'll be ready for all the new business coming our way.

The Recorder department turned in another strong year-end 2024 contributing to the profitability of Lake County.

Total Recorder Dept. Revenues: \$1,753,795.00
Ohio Housing Trust Collections: \$874,071.50
County General Fund Daily Deposits: \$669,694.50
Recorder Technology Allocations: \$210,029.00
2024 Total Documents Recorded: 26,250

The Recorder Technology Fund balance (per document allocation), continued to help save money for the Lake County General Fund in 2024. We have been giving back from this allocation for several years in the hopes that this is helping County Commissioners use the amounts we contribute from our department, to help them in prioritizing and paying for county-wide expenses.

Now is a great time to be excited about Lake County's future and we are looking forward to an amazing 2025! The new year will be active and energetic! Our proven positive record of effort, customer service, appreciation and conscientious efficiency is sure to be a driving force for our Lake County successes in 2025! Your Recorder Office wish for everyone is: **Have a Super Healthy and Optimistic 2025!**



"Have a Super Healthy and Optimistic 2025!"

-Recorder Becky Lynch



Standard Recording Guidelines Ohio Revised Code §317.114

- Computer font size of at least 10 point
- Minimum paper size – 8 ½ by 11 inches
- Maximum paper size – 8 ½ by 14 inches
- Black or Blue ink ONLY
- No use of highlighting
- Margins of 1 inch on each side & bottom of each page
- 3 inch margin on the top of the first page
- 1 ½ margin on the top of each of the remaining pages

The goal is document standardization. Recorder accepts any document even if it does not conform to these new guidelines. A charge of \$20.00 fee in addition to standard fees will apply. This law does not apply to any documents from any court or taxing authority, Plats, DD214's, any state or federal document, any documents executed before July 1, 2009



Becky Lynch, Recorder



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