



# LAKE COUNTY RECORDER ON THE RECORD



Lake County Ohio Recorder—Becky Lynch

Issue - April 2023

## RECORDER DEPT Services:

- Regular Recording
- eRecording
- Records Requests
- Microfilming Backup daily
- Property Fraud Alert Program
- Ohio Housing Trust Fund Collections
- Veteran I.D Card Program
- Honor Rewards Online
- Records Index Online Since 1986
- Images Online Since 1990
- Laredo Select remote access
- Ava Search Engine access
- Tapestry access nationwide
- Monarch digital streaming
- Records Rooms OPEN 8a-4p
- Office OPEN 8a-4p
- Recordings until 3:45p daily

**440-350-2510**

Lake County Recorder  
Main Line

**Happy Easter April!**  
**Please remember our**  
**early close on Good**  
**Friday 12NOON.**



Sincere thanks to Commissioner Plecnik and the Lake County Board of Commissioners for all the great help and guidance in renovating our Land Records Center! The media release which announces the new center launch is very much appreciated! Welcome ALL to wonderful Spring and the new improvements found in your Lake County Recorder Department!

Some excerpts from the March Press Release;  
PAINESVILLE, Ohio, March 30, 2023– Lake County Recorder, Becky Lynch reports the new Lake County Land Record Center is open to the public. The new Land Record Center is compiled of 5,000 books previ-

ously stored in three locations on two floors. This new center benefits real estate agents, title examiners, attorneys and all residents of Lake County, and any looking to purchase real estate. ...“We thank the Lake County Recorder, Becky Lynch, for all the incredible work done by her and her staff to complete this project and for making it accessible for our community and surrounding areas,” said Commissioner Richard J. Regovich. ... “The Recorder Department Land Records Center is a wonderful resource for our community. It is a great place to visit if you want to learn about the ancestry of your home, or any home you’re looking to purchase. Thank you, Recorder Lynch, for your hard work on this,” said Commission President John R. Hamercheck.

**Thank you Commissioners!**



Commissioner Plecnik and Recorder Lynch



*Welcome ALL to wonderful Spring  
and the new improvements found in  
your Lake County  
Recorder Department!*

- Becky Lynch



## RECORDER DASH BOARD

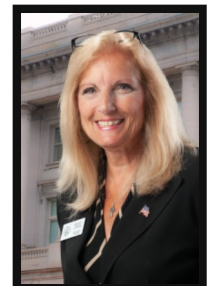
4/4/2023 8:00AM

DEEDS	MORTGAGES	Public Records REQUESTS
1444	1266	756

## Standard Recording Guidelines Ohio Revised Code §317.114

- Computer font size of at least 10 point
- Minimum paper size – 8 ½ by 11 inches
- Maximum paper size – 8 ½ by 14 inches
- Black or Blue ink ONLY
- No use of highlighting
- Margins of 1 inch on each side and bottom of each page
- 3 inch margin on the top of the first page
- 1 ½ margin on the top of each of the remaining pages

The goal is document standardization. Recorder accepts any document even if it does not conform to these new guidelines. A charge of \$20.00 fee in addition to standard fees will apply. This law does **not** apply to any documents from any court or taxing authority, Plats, DD214's, any state or federal document, any documents executed before July 1, 2009



Becky Lynch,  
Lake County Recorder

Lake County Ohio Recorder Office • Administration Building C • 105 Main Street Painesville Ohio 44077  
Ph: 440-350-2510 • Fx: 440-350-5940 • Recorder@LakeCountyOhio.gov • www.LakeCountyOhioRecorder.com  
Public Record Request Email Direct: RecorderPublicRecordRequest@LakeCountyOhio.gov