



# LAKE COUNTY RECORDER ON THE RECORD

Lake County Ohio Recorder—Becky Lynch

Issue - JUNE 2022

## RECORDER DEPARTMENT Services:

- Regular Recording
- eRecording
- Records Requests
- Microfilming Backup
- Property Fraud Alert Program
- Ohio Housing Trust Fund Collections
- Veteran I.D Card Program
- Honor Rewards Online
- Records Index Online 1986
- Images Online Nov. 1991
- Laredo Select remote access
- Ava Search Engine access
- Tapestry access nationwide
- Monarch records digital streaming
- OPEN 8a-4p



**440-350-2510**

Lake County Recorder Main Line

## Happy Summer!

*What a great time to enjoy the wonderful weather and sites we have here in Lake County. Keeping in mind that everyday is a gift and that where we are in life is up to us. Slainte and Cead Mil Failte to all! -Becky*



*"Cead Mil Failte means — One Thousand Million Welcomes in Gaelic and fits our Lake county well!" - Becky Lynch*

## RECORDER DASH BOARD

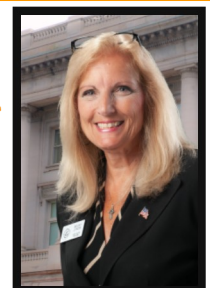
6/8/2022 8:00AM

DEEDS	MORTGAGES	Public Records Requests
3307	4273	1293

## Standard Recording Guidelines Ohio Revised Code §317.114

- Computer font size of at least 10 point
- Minimum paper size – 8 ½ by 11 inches
- Maximum paper size – 8 ½ by 14 inches
- Black or Blue ink ONLY
- No use of highlighting
- Margins of 1 inch on each side and bottom of each page
- 3 inch margin on the top of the first page
- 1 ½ margin on the top of each of the remaining pages

The goal is document standardization. Recorder accepts any document even if it does not conform to these new guidelines. A charge of \$20.00 fee in addition to standard fees will apply. This law does **not** apply to any documents from any court or taxing authority, Plats, DD214's, any state or federal document, any documents executed before July 1, 2009



Becky Lynch,  
Lake County Recorder



**HOUSING TRUST FUND ITEMIZED RECEIPTS:** Each receipted transaction in the Recorder Office has details listed explaining the fees paid by our customers. The State of Ohio requires the Recorder to collect Housing Trust Fund Fees with most every recording transaction. These fees are sent to the State Treasurer each quarter. The Recorder Technology Fund is permitted a 1% compensation out of these collections. Since 2017, there have been 21 quarterly payments to the Ohio Housing Trust Fund totaling \$5,757,218.18. A mighty THANK YOU for the generosity of Lake County for supporting the housing needs and homeless causes which the Ohio Housing Trust Fund helps.



**E-RECORDING SUBMITTER COMPANIES FOR YOUR CONVENIENCE!:** Lake County works with four companies in order to bring e-Recording to our customers. These companies are Simplifile, CSC, Indecomm and Epn. You can find out more information on how to electronically record at our Recorder website at [www.LakeCountyOhioRecorder.com](http://www.LakeCountyOhioRecorder.com)



**THE 2022 ORA SUMMER CONFERENCE:** Lake County Recorder Becky Lynch will be attending the upcoming Ohio Recorder Association CE (Continuing Education) Conference in beautiful Ross County's historic hometown Chillicothe. Kathy Dunn is the Recorder of Ross County and former President of the ORA. She knows how to welcome guests to her county and put on a productive and enjoyable event for the Association. Ross County is known for unique and storied Ohio History. Thomas Worthington, Ohio's sixth Governor, came to Ohio to survey military land grants in the Northwest Territory in 1796 settled near Chillicothe. Ross County is home to amazing sites; Hopewell Culture National Historic Park, Tecumseh! Outdoor Drama, and Salt Creek Kayaking.

Lake County Ohio Recorder Office • Administration Building C • 105 Main Street Painesville Ohio 44077  
Ph: 440-350-2510 • Fx: 440-350-5940 • [Recorder@LakeCountyOhio.gov](mailto:Recorder@LakeCountyOhio.gov) • [www.LakeCountyOhioRecorder.com](http://www.LakeCountyOhioRecorder.com)  
Public Record Request Email Direct: [RecorderPublicRecordRequest@LakeCountyOhio.gov](mailto:RecorderPublicRecordRequest@LakeCountyOhio.gov)