



BECKY LYNCH

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Sandee Collins,
Deputy Recorder

Lisa Felder,
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Simone Jackson,
Deputy Recorder

Denise Thompson,
Deputy Recorder

Curt Wagner,
Deputy Recorder

LAKE COUNTY RECORDER OFFICE STATUS NOTICE #6

DURING BUILDING CLOSURE: ACCESS THE RECORDER PUBLIC RECORDS ROOM BY APPOINTMENT PLEASE
CONTACT THE RECORDER EMAIL TO SCHEDULE
THANK YOU!

RECORDING SERVICES:

- Phone: 440-350-2510
- US Mail, Fedex and UPS
- Recorder Drop Box: Courtesy box for Recorder business
- eRecording: Documents can be electronically recorded. For information visit our website at <https://www.lakecountyohiorecorder.com/e-recording/>
- Transfers/Deeds Recording: We are coordinating receipt of these documents with the Transfer Office.

RECORDS ROOM APPOINTMENTS:

- Email Becky.Lynch@LakeCountyOhio.gov to request an appointment. Health guidelines apply.

RECORDS RESEARCH ONLINE:

Please note: watermarks are not permitted for recording

- www.LakeCountyOhioRecorder.com Use Ava to search
- Laredo Select registration form is on our website or by fax or mail

PUBLIC RECORDS REQUESTS:

- RecorderPublicRecordRequest@LakeCountyOhio.gov

Public records requests are answered by email. These document images will not have watermarks. We will help you with copies of document from the Records Room books, send in the document number/book and page. During limited access of The Records Room, copy fees will be flexible.

440-350-2510

Please call us about Recording questions, fees, dropbox location, appointment guidelines for visits to The Records Room, etc.

*Status Notice Updated March 27, 2020